

Mueller Park Community Council Meeting
April 10, 2017
6:45 – 7:30 A.M.
Office Conference Room
Minutes

Attendance: John Tobin, Mrs. Kapetanov, Maria Ellis, Rob Hunter, Karen Ericson, Claire Cassity, Richard Stout, Jessica Gunn, Chris Doherty, Brenda Raccuia

Welcome by John Tobin (Community Council Chair)

Approval of March minutes: Motioned by Brenda Raccuia and seconded by Jessica Gunn. There was a unanimous approval by the Community Council (John Tobin, Deanne Kapetanov, Maria Ellis, Rob Hunter, Karen Ericson, Claire Cassity, Richard Stout and Chris Doherty).

Land Trust expenditures: Mrs. Kapetanov surveyed the faculty at MPJH on March 31, 2017 asking for their thoughts on the school improvement goals for 2017-2018. She talked with the English department about their desire for an iPad lab or laptop lab. They would love either. Mrs. Kapetanov proposed to purchase a laptop lab (38 – 40 laptops) with this year's carryover money (\$21,612.00). The carryover money is coming from additional money that MPJH was granted in LAND Trust monies as well as six areas that are not being used this school year. The approval was motioned by Richard Stout and seconded Rob Hunter. There was a unanimous approval by the Community Council (John Tobin, Mrs. Kapetanov, Maria Ellis, Karen Ericson, Claire Cassity, Jessica Gunn, Chris Doherty and Brenda Raccuia).

School Improvement Plan:

Goal #1: Increase the implementation and effectiveness of Davis Collaborative Teams. Teachers will collaboratively create 1 common formative assessment per term.

Possible Action Plan:

- Provide substitutes for each department for one day each term to facilitate collaborative efforts.
- Send teachers to Solution Tree PLC Hybrid conference, June 2018.
- Provide student laptops and teacher iPads to collaborate using technology.

Possible measurement to determine progress/successful completion of the goal:

- The goal will be determined by the number of common formative assessments teachers create and utilize.

Mrs. Kapetanov said that one of the most important things about collaborative teams is to have teachers access (use the same assessment, then review and compare the results, identify students who struggled with the concepts, and then reteach those concepts). Maria Ellis supported Mrs. Kapetanov. She said that this time is important for self reflection for teachers to become better

teachers. Teachers see the benefit in collaborative teaming and highly support this as a goal. John Tobin suggested emphasizing a review of current common assessments.

Projected LAND Trust expenditures related to Goal #1: Salaries Collaborative Team Sub, PLC Hybrid Conference June 2018, PLC Hybrid stipend, Utah Middle Level Conference, and UASSP Conference for Administrators.

Goal #2: Increase student engagement and bell to bell learning.

Mrs. Kapetanov said that teachers will need additional training in order to teach 80-minute class periods beginning 2017-2018.

Possible Action Plan:

- Mueller Park Jr. High teacher training during the summer of 2017 on how to engage students in a longer class period.
 - o June 20th, 2017 has already been scheduled for a teacher training for in order to teach an 80-minute class period.
- Teachers will attend Teacher2Teacher training in August 2017.
- Teachers will attend the Utah Middle Level Conference in March 2018.
- Utilize technology to engage students and for teachers to collaborate.

Projected LAND Trust monies directed to Goal #2: Collaborative Team Subs, NJHS Committee Subs, and PLC Hybrid June '18 Stipend.

Goal #3: Reduce the number of ninth grade students who are credit deficient by 2%.

Measure to determine progress: Third term deficiency report will be used to stay consistent with prior years' measures.

Possible Action Plan:

- Utilize a teacher aide for BaseCamp class-intensive intervention for credit recovery
- Pay core teachers to teach/remediate during a Saturday School each term.
- Implement academic interventions determined through collaborative teams in each department.
- Implement Panthers Succeed Celebrations to reward achievement and provide support for re-teaching.

Projected LAND Trust monies directed to Goal #3: Teacher Aide(s) and Saturday School Teachers.

Richard Stout asked about the sound enhancements that had previously been allocated with 2016-2017 expenditures. It was previously determined to wait on purchasing sound enhancements due to the upcoming school remodel.

Rob Hunter and John Tobin suggested that we have a larger carry over in the projected budget in case there are unexpected expenses that come up during the upcoming building remodel. Rob

Hunter suggested not buying the iPad lab now and waiting to make sure we won't need the money elsewhere.

Projected LAND Trust Expenditures 2017-18: There is an estimated new funding from LAND Trust monies of \$78,782.00. Mrs. Kapetanov said that through the District MPJH gets refresh money to update current laptops. The school can refresh computers with the refresh money. Mrs. Kapetanov said that we also have stand up computer labs within the building. The District goal is to have no computer in the building older than five years old. LAND trust monies will be needed to begin refreshing existing laptop labs.

The School Improvement Plan must be submitted on April 21, 2017. There was a vote on the Projected School Improvement Plan as currently written. It was approved by Brenda Raccaia and seconded by Chris Doherty. There was a unanimously approved by the Community Council (John Tobin, Mrs. Kapetanov, Maria Ellis, Rob Hunter, Karen Ericson, Claire Cassity, and Jessica Gunn).

PTO Update: Brenda Raccaia reported that the PTO is ready to help with Reality Town on April 13 involving all 8th grade students. She said that the PTO is also working on Recognition Night for 9th grade students.

Counseling Update: Claire Cassity reported that Reality Town is ready for April 13. All 8th grade students will participate. The Counselors have previously taught lessons on job applications and resumes to all 8th grade students. The Counselors are also working with students for academic and credit support as the students finish up the 2016-2017 school year. In addition, the department is preparing for their large Comprehensive Guidance and Counseling Review scheduled for the fall.

Adjourn: Motioned by Chris Doherty and seconded by Mrs. Kapetanov. There was a unanimous approval by the Community Council (John Tobin, Maria Ellis, Rob Hunter, Karen Ericson, Claire Cassity, Jessica Gunn, and Brenda Raccaia).