

Mueller Park Junior High Community Council Meeting Minutes
Friday, December 4, 2020, 7:00 a.m. – 7:45 a.m.

Member	Role	Attending
Kellie Mudrow	Employee, Principal	Yes
Elizabeth Garey	Employee	Yes
Jim Haws	Employee	Yes
Susan Pearson	Employee	Yes
Kevin Poff	Employee	Yes
Linda Vaughn	Employee	Yes
Amy Choate-Nielsen	Parent	Yes
Annie Kuehne	Parent	Yes
Heather Mackenzie-Campbell	Parent	Yes
Michelle Nylander	Parent	Yes
Kelli Roberts	Parent	Yes
Osmond Seangsuwan	Parent	Yes
Cyndalynn Tilley	Parent	Yes
Debbie Washburn	Parent	Yes
Suzanne Schmitt	PTO President/adhoc	Excused
Sunny Ford	Counselor/adhoc	Yes
Adam King	Assistant Jr. High Principal	Yes
Camille Krum	Assistant Jr. High Principal	Yes

Welcome: Kellie Mudrow welcomed everyone to the meeting.

Approval of November Minutes: Kellie Mudrow asked for a motion to approve the November 6, 2020 Community Council meeting minutes. Susan Pearson made a motion to approve the minutes as written. Kevin Poff seconded the motion. All in attendance voted Aye. No member in attendance voted No.

School 4-day Week Schedule Update: Kellie Mudrow reported the Board voted for a 4-day school schedule for the remainder of the school year. MPJH is piloting a work lab for the next two Fridays. Any student can attend to take tests or retake tests in the cafeteria. The hours are 9am to noon. All four core teachers will have office hours at the same time, so if students need help. The school will adhere to strict guidelines to ensure physical distancing with one student per table.

School Safety Update: Kellie Mudrow reported the school is still following the State of Utah Health Department's guidelines for schools. We are following 14 days quarantine. If it is mask to mask exposure at school, then a quarantined student can get a rapid test at the district's Freeport Center location on day 7 or after if no symptoms. However, if the exposure was not mask to mask, then the quarantine must run 14 days from the date of exposure. Adam King will be highlighting "mask to mask exposure" is required to get a code to get a rapid test. Amy Choate-Nielsen asked about a pilot program that she learned of on social media. Kellie said the information on a pilot program was not accurate. She thanked Amy for sharing the information. Kellie reported the school will not automatically close at 15 cases. If the school hits 15 cases, the district risk assessment director, the superintendent, and Kellie's director meet to review the cases falling off, the pattern of cases, etc. then a determination is made. School will be held on the day the school has 15 or more cases pending a decision that day. Kellie would call a faculty meeting to let them know if the school is going into a soft closure and a letter would be emailed to the parents. Osmond Seangsuwan commented at how amazed he was with how MPJH did not close before the Thanksgiving holiday. He complimented the administration on their efforts that helped keep the case count low. Kellie complimented the students for the great job they are doing. A big frustration is the notification delay when a student has been exposed.

Covid-19 Update: Adam King, Assistant Jr. High Principal and Covid-19 Liaison, explained why it takes up to 7 days to contact trace student exposure sometimes 9 days prior to the notification. If someone waits 5 days after symptoms began to get tested, the individual is at about day seven of their quarantine by the time they learn they are positive. This means we are contract tracing back 8, 9, or 10 days of their sickness. The school is holding the line on the guidelines and Adam feels that is helping to keep the case numbers down. The Davis County Health Department and the school are trying to contact trace as fast as they can once notified of a positive case. The teachers are working with students who are quarantined and get behind in classes. The school is no longer required to have a student picked up if exposed; however, the school tries to have the student picked up in case the student is asymptomatic to protect the staff and student body.

Digital Citizenship: Osmond Seangsuwan reviewed the options for the Digital Citizenship assembly. The presenter used last year did not receive any grant money to present. He quoted a price of \$400 for a virtual assembly. Osmond has reached out to a second company. Kellie reported the requirement from the district is the school provide training but

leaves it up to the Community Council to determine the specifics of training. We can develop our own training or hire a provider. Osmond suggested he discuss with Linda Vaughn the option of the Student Body Officers putting together a training as a leadership experience. Kellie reviewed a list of topics to included in the training. There is money in the budget for training. The Community Council plans to have the training in February 2021.

Review Current Year Goals & LAND Trust Appropriations: Kellie Mudrow reviewed the “MPJH Trustlands Spending 04Dec20” document. Kellie reported the exact cost of the 7th grade Math Lab as \$14,208.10. Kellie reported that one of the classroom Technology General Supplies were web cams for the teachers who prefer using their desktop at school for their Teams calls and remote meeting. We are hiring a student advocate to help tutor during Panther Success and Lunch and Learn. The school is looking for someone that wants to work 3.9 hours each day, Monday through Thursday, from 10 am to 1:50 pm. Kellie asked if any Community Council members if they know of someone that works well with kids, let them know about the opening. The individual will help students get caught up, email teachers, review their grades, find missing assignments, etc. Send your referrals to Camille or Kellie. After school tutoring and technology monies have not been spent other than technology needs for remote learning. Kellie proposed using any money in the funds to cover the Math Lab, which is tutoring during school rather than after school. Kellie suggested offering student Teacher Assistant (TA) or Peer Support positions for the Math Lab classes. Camille will follow-up on coding the positions as Teacher Assistant or Peer Support. Kellie will need to rewrite the plan. Kellie reported the Math Lab estimate of \$21,000 was not correct. The cost is about \$29,000 because of the amount of social security and retirement that must be paid. Kellie has some TSSA money at the end of the year to pay the salary, if needed. Michelle Nylander asked if the school will spend the \$16,300 budgeted for tutoring English and English Language Learners (ELL). Kellie anticipates at least \$10,000 unspent. Michelle asked Kellie to make the changes to the School Improvement Plan. Kellie will send the changes to the committee and Michelle will email the committee to vote on reallocating the funds by Friday, December 11th. Kellie asked if the Friday lab is found to be well attended and continues, how does the committee feel about covering a bus to pick up and return students. Some students can get a ride to school this year but need a ride home. Kevin Poff asked if the school has any data on how many students are interested in using a Friday tutor bus. Kellie reported when the school held remediation, only four students rode the bus to school and two students rode the bus home. The Tuesday afterschool tutor bus last year averaged about 12 students on the bus. By January 2020, more students were staying for afterschool activities than tutoring and riding the bus home. Linda Vaughn reported the tutor bus numbers were lower the last two years due to Panther Time at the end of the day. Many students were completing their work during Panther Time and did not need to stay after school. She suggested that may account for the lower numbers but not lower interest. Kellie reported the school is going to offer additional elective classes next year such as Mock Trial, National Academic League (NAL), and a hand bell choir. Kellie reported the school has secured a full-time substitute teacher. If a sub is not needed, then the employee will be used to help students that are struggling through Panther Success and Lunch and Learn, and she will fund that with TSSA funds.

PTO Update: Suzanne Schmitt, PTO President, was excused. She sent an email to Community Council members with a PTO monthly report, as follows: There was a PTO & SBO Spirit day. We had about 200 kids participate. They made signs that will stay up all year. We will continue to do these each month. Parent Teacher Conference Dinner on Dec 9th will be provided by the PTO.

Amy Choate-Nielsen was curious how the school became a PTO and not a PTA. Kevin Poff reported that parents did not want to be tied to the National PTA Rules during the first decade of the school. When Kevin started working at the school in 1991, the school had a PTO. Linda Vaughn said it was a money issue. When a school has a PTA, a significant amount of money is sent to the association. Amy was asking because the high school is a PTA and students can get scholarships for service with the PTA, including 9th graders. Amy disclosed that she is on the Utah PTA Board of Directors. Kellie suggested Amy reach out to Suzanne Schmitt and perhaps survey the parent community to see how they feel about PTA versus PTO currently.

Counselor Update: Sunny Ford reported the counselors are working on the 7th grade registration, addressing the feedback from the committee. Sunny supports the idea of getting 9th grade students into the Math Lab to help tutor students. The counseling office will be able to help recruit and make schedule changes. Kevin asked how Math Lab will impact the other elective classes. Kellie said anytime we add a class it does impact electives. It may make class sizes smaller and more manageable.

Next meeting date: The next Community Council meetings are scheduled for Friday mornings at 7:00 a.m. on January 8, 2021, February 5, 2021, and March 5, 2021.

Adjourn: Michelle Nylander asked for a motion to adjourn. Osmond Seangsuwan made the motion to adjourn. Kevin Poff seconded the motion. All in attendance voted Aye. No member in attendance voted No. The meeting adjourned.